



**COTSWOLD**  
DISTRICT COUNCIL

## AUDIT AND GOVERNANCE COMMITTEE WORK PLAN

### Audit and Governance Committee

The Audit and Governance Committee is responsible for monitoring the adequacy and effectiveness of the Council's Governance arrangements.

The areas that Audit and Governance Committee looks at include;

- Internal controls,
- Risk management,
- Counter fraud arrangements
- Promoting and maintaining high standards of conduct of Members and, through Standards Sub-Committee, determining code of conduct complaints.

The Committee helps the Council to fulfil responsibilities for accountability to the local community, and meet the expectations of partners, regulators, and other stakeholders. Audit committees do not have decision making powers but do have responsibility for approving the Council's annual statement of accounts. Audit committees do not have powers to make recommendations like scrutiny committees but may "raise issues" with Cabinet or Council.

### 21 November 2024

Treasury Management Mid-Year Report	Leader of the Council - Cllr Joe Harris	David Stanley
Statement of Accounts and Audit Opinion	Deputy Leader - Cabinet Member for Finance - Cllr Mike Every	Michelle Burge
Corporate Risk Register	Leader of the Council - Cllr Joe Harris	Cheryl Sloan

Item	Cabinet Member	Lead Officer
Customer Complaints Policy and Procedure	Leader of the Council - Cllr Joe Harris	Cheryl Sloan
<b>28 January 2025</b>		
External Auditors Annual report 2023/24	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evely	Michelle Burge
Local Code of Corporate Governance	Leader of the Council - Cllr Joe Harris	Cheryl Sloan
Annual Treasury Management Strategy and Annual Non-Treasury Investment Strategy 2024/25	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evely	Michelle Burge
Cybersecurity Update	Leader of the Council - Cllr Joe Harris	John Chorlton
Internal Audit Progress Report	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evely	Lucy Cater
Annual Capital Strategy 2025/26	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evely	Michelle Burge
<b>29 April 2025</b>		
Risk Management Policy	Leader of the Council - Cllr Joe Harris	Cheryl Sloan

Item	Cabinet Member	Lead Officer
Annual Governance Statement – Action Plan Update	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evely	Michelle Burge
Internal Audit Plan and Charter	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evely	Lucy Cater
Internal Audit Progress Report	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evely	Lucy Cater
CFEU Update Report (RIPA and IPA annual update)	Deputy Leader - Cabinet Member for Finance - Cllr Mike Evely	Emma Cathcart
Annual Standards Update	Leader of the Council - Cllr Joe Harris	Angela Claridge